

Services available at Minchinhampton Surgery (and how to access first appointment):-

	Referral Required	GP/Nurse or Self Referral	Patient Request
Service (in alphabetic order)	First step	Second step	Fee Payable (if blank, the service is an NHS provision)
Acupuncture (Tuesday afternoons)	GP referral required – make an appointment with Reception to see GP	If GP referral secured, contact Reception to make an Acupuncture appointment	Y: Voluntary donation to Minchinhampton Surgery Trust who underwrite this service. Suggested amount £15
Alcohol Advice	a) Book appointment with Reception for consultation with GP/Nurse or b) Patient Self-Referral c) Access Healthy Lifestyles online for free help and advice www.hlsglos.org	For b) contact the Independence Trust directly on 0845 863 8323 www.independencetrust.co.uk	
Ante Natal Clinic (or Midwife appointment) (Wednesday afternoons)	a) To secure GP referral , make an appointment with Reception to see GP or b) Self-referral (as soon as pregnancy confirmed)	Contact Reception to make an appointment with the Midwife	

Blood Tests (every day before 15:30)	Once GP has requested test, make an appointment with phlebotomist at Reception Requests for new blood tests need to be discussed with GP.		
Certificates (e.g. licenses, travel, insurance etc.)	Patient Request	Explain your requirements to Reception who will advise on process	Y: see Private Fees
Child Vaccination (usually Tuesdays at Baby Clinic and also Friday afternoon)	Parents automatically contacted by Child Health Services If you believe your child is overdue a vaccination, contact Reception.	Book a Child Vaccination appointment (these are done during Baby Clinic on 1 st and 3 rd Tuesday and also on Friday afternoons).	
Coil Clinic* (Wednesday mornings once a month)	Contact Reception to make an appointment at the Coil Clinic		
Counselling (every Thursday afternoon)	GP referral required – make an appointment with Reception to see GP	Counsellor will contact patient	Y: Voluntary donation to Minchinhampton Surgery Trust who underwrites this service Suggested amount £20

Diabetic Clinic (regularly on alternate Monday afternoons)	a) GP referral required, make an appointment with Reception to see GP and b) Recall System	a) If GP referral secured, contact Reception to make an appointment at the Diabetic Clinic b) Contact Reception to make an appointment at the Diabetic Clinic	
Dietary Advice (including weight management over a set number of sessions)	Book appointment with Reception for consultation with GP/Nurse	Contact Reception to book follow up consultations	
ECG	GP referral required – make an appointment with Reception to see GP	If GP referral secured, contact Reception to make an appointment for an ECG	
Endometrial Biopsy	GP referral required – make an appointment with Reception to see GP	If GP referral secured, contact Reception to make an appointment for the Biopsy	
Emergency Contraception	Patient Request	Contact Reception for GP or Triage nurse appointment (triage nurse will see emergencies in morning).	
Forms (e.g. licenses, travel, insurance etc)	Patient Request	Download forms from website or ask Reception	Y: see Private Fees
Medical Examinations (e.g. for employment, insurance etc)	Patient Request	Contact Reception for GP appointment (please specify Medical Examination and ask for double appointment)	Y: see Private Fees
Gynae Clinic (once a month on a Thursday morning)	Contact Reception to make an appointment at Gynae Clinic. For Coil fits please book into the Coil Clinic*		

Medical Examinations (e.g. for employment, insurance etc.)	Patient Request	Contact Reception for GP appointment (please specify Medical Examination and ask for double appointment)	Y: see Private Fees
Medical Records (access to)		Submit completed form with necessary fee to Reception who will confirm next steps.	N: GDPR regulations entitle you to free access to your personal records
Mental Health Services (including Talking Therapies)	a) GP referral required – make an appointment with Reception to see GP and/or b) Self Refer to Lets Talk www.talk2gether.nhs.uk or Every Mind Matters <a href="http://www.nhs.uk/oneyou/every-
mind-matters/">www.nhs.uk/oneyou/every- mind-matters/	a) If GP referral secured, the process for follow up appointments is dependent on course of action agreed with GP b) Contact services directly	
Minor Surgery (once a month on a Monday afternoon)	GP referral required – make an appointment with Reception to see GP	If GP referral secured, contact Reception for “minor surgery” appointment.	
Physiotherapy (NHS)	Patient Request	For Physiotherapy Self-Referral forms visit www.gloshospitals.nhs.uk/physio/health	
Physiotherapy (Private)	To secure a GP referral, book appointment with Reception for consultation with GP	Make own arrangements with Physiotherapist	Y: according to providers fees

Postnatal Check-up	Patient written to by surgery 8 weeks after birth. If you do not receive a letter please contact Reception.	Automatic appointment made	
Referral Letter to NHS Hospital/Consultant	GP consultation required – make an appointment with Reception to see GP	Follow up appointments made as advised by GP and Reception	
Referral Letter to Private Hospital/Consultant	GP consultation required – make an appointment with Reception to see GP		Minchinhampton Surgery does not currently charge for this.
Reports (e.g. for regulatory bodies, solicitors, claims etc.)	Patient Request	Explain your requirements to Reception who will advise on process	Y: see Private Fees
Respiratory Clinic (including asthma clinic) PATIENTS WITH ACUTE RESPIRATORY PROBLEMS WILL ALWAYS BE SEEN URGENTLY SAME DAY	a) To secure GP referral , book appointment with Reception for consultation with GP or b) Patient Self-Referral	a) If GP referral secured, contact Reception to make an appointment at the Respiratory Clinic b) Contact Reception to make an appointment at the Respiratory Clinic	
Sexual Health Clinic Tuesday afternoons	a) To secure GP/Nurse referral, book appointment through Reception to see GP/Nurse	a) Follow up appointments made as advised by GP and Reception	
Sigmoidoscopy	GP referral required – make an appointment with Reception to see GP		

Smoking Cessation	Book appointment with Reception for consultation with a smoking cessation advisor	Contact Reception to book follow up consultations	
Travel Vaccinations	Patient Request	Identify requirements from www.fitfortravel.nhs.uk Download Travel Form from surgery website (or contact Reception) Or visit https://travelhealthpro.org.uk And book an appointment in the Travel Clinic at least 6 weeks before travel.	Y: Some vaccinations are only available on private prescriptions

Note: If calling Reception to make appointments, please ring on 01453 889678, avoiding Monday morning if at all possible.

There are certain screening procedures that are triggered by age, gender or underlying conditions. For these, the patient will be contacted automatically:-

Aneurysm Screening	Men aged 65
Bowel Cancer Screening	Men and Women aged 60 - 69, every 2 years*
Breast screening	Women aged 50 – 70 (first one before age 53)
Cervical Cancer Screening (Smear Test)	Women 25-50 every 32 years and 51-65 years every 5 years*
Chlamydia	Recommended for sexually active patients under 25 (this does not need to involve an examination and can be checked with a test you do yourself) www.chlamydia-screening.nhs.uk
Retinal Screening	All diabetics 12yrs or over

* More information can be found on www.cancerscreening.nhs.uk